

Dear Parents,

We look forward to having your children back in our buildings starting this Sunday! We understand that this may be a difficult transition for many; however, we have diligently worked to preserve the safety and health of your families and our staff. In order to operate effectively, there are several policies we have implemented. These guidelines will be posted on our Children's and Preschool Ministry Website as well as attached to this email.

Each week, there will be a limited number of spots available per classroom and ministry. We are requiring that you sign your child up for his or her correct grade/age group by the end of **Wednesday** each week. This sign-up process will be online and available to all each **Monday. You may only sign your child/children up for one service.** This allows for other families to have access to Children and Preschool Ministries as well. Once your child's classroom has reached capacity, there will be no exceptions regarding our ability to allow them into a room. Drop-off for the 10:00 service will begin at 9:50 a.m., and drop-off for the 11:30 service will begin at 11:20 a.m.

No children's buildings will be open for the 8:30 service.

Drop-Off

Upon arrival to PaulAnn Church, you will be asked to complete a COVID-19 screening and sign a one-time release form that enables your child to participate in ministry activities. Specifications regarding rules and regulations for each ministry are as follows:

Preschool: Parents will drop-off at the door closest to the chapel and playground areas. There will be no diaper bags, toys, or snacks allowed. If your child is not potty trained, please pack any necessary materials in a Ziplock bag with his or her name on it. We will not be changing diapers, pull ups, or soiled clothing on any child 3 years of age or older. If such event occurs, you will be contacted. Your child is allowed to bring a spill-proof water bottle labeled with his or her name. Water fountains will not be used at any point.

Elementary: Children who are in elementary will drop-off using the door between the Children's and Preschool building. Parents will be allowed in the commons area. At this time will any parent be allowed in the hallway area between classrooms. Your child may bring a Bible and spill-proof water bottle, both labeled with his or her name. Water fountains will not be used at any point. No other items from home will be allowed.

Pick-Up

Parents will be able to pick up their children in the area between the Preschool and Children's building. At this time, parents will not be allowed in the building during pick-up or drop off. With the exception of first time visitors. In order to sanitize our facilities and flip our classrooms, we ask that you pick up your children **IMMEDIATELY** after service. You will present your parent tag and child name at the listed pick-up location, and a staff member will retrieve your child. This is an effort to minimize contact and further utilize contact tracing.

We cannot wait to begin this journey together. If you have any questions, comments, or concerns, please feel free to contact us.

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Release Form

The following guidelines have been given by the CDC for child care families. All of these factors mean that while certain precautions against the spread of COVID-19 can and will be applied to schools, daycares, and youth camps, the infection control measures that can be put in place in these settings will differ somewhat from those that are suitable for other social, business, and commercial settings.

Parents or guardians should monitor the health of their child and not send them to the program if they are displaying any symptoms of COVID-19. Parents or guardians should seek COVID-19 testing promptly and report results to the program given the implications for other children, families, and staff. Individuals aged 65 or older are at a higher risk of COVID-19. Parents or guardians should protect any vulnerable persons who are members of the same household or come into frequent, close contact with infants, children, and youth who attend programs. T

The health protocols for families whose children attend child care are as follows:

- Follow the drop-off procedures proscribed by providers.
- Maintain at least 6 feet of separation from other individuals.
- Screen yourself and your child before going into a child care center.
- Wash or disinfect hands upon entering the program and after any interaction with employees, other people, or items.
- Wash or sanitize hands after dropping off your child.
- Parents should be aware of the risk to individuals 65 years of age or older from a child who could show no signs of the virus.
- Avoid sending toys or items that cannot be cleaned into the center.
- Consider disinfecting reusable items and clothing every evening and before leaving for the day.

In addition to CDC guidelines, the policies at PaulAnn church still apply. If any of the following is observed, please do not bring your child. These symptoms are considered to be potential signs for viral infections that are not the coronavirus. He or she will be asked to leave if any of the following is noticed by staff members in order to avoid any sickness:

- Discharge in or around eyes
- Cold-like symptoms (runny nose, coughing, sneezing, etc.)
- Excessive coughing
- Flu-like symptoms (stomachache, headache, diarrhea, or vomiting) in the last 24 hours
- Questionable rash
- Any communicable disease or exposure to one
- Temperature of 100 F or higher within the last 24 hours
- If being treated with antibiotic, should have received treatment for 24 hours
- Blisters present on hands, feet, or mouth

By signing below, I acknowledge that I understand the risks associated with allowing my child to participate in any and all activities in the Children's/Nursery/Preschool Ministries at PaulAnn Church. I am assuming the risk of exposure to the coronavirus and other public health risks. I understand that PaulAnn Church is not liable for any exposure or infection occurring on campus.

Printed Name: _____

Signature: _____

Date: _____